**SOUTH FORELAND BADMINTON ASSOCIATION**(Affiliated to Kent Badminton Ltd.)

(Amended June 2012; Amended June 2014; Amended July 2019)

**CONSTITUTION**

1. **NAME**

The Association shall be called The South Foreland Badminton Association (hereinafter called the Association) and all Clubs affiliated to the Association are required to be affiliated to Badminton England with their members affiliated to Kent Badminton Ltd. (KBL).

2. **OBJECTS**

The objects of the Association shall be the organisation and promotion of badminton within the area of the South Foreland Badminton Association in conformity with the Laws of Badminton and any relevant regulations laid down by Badminton England.

3. **CONSTITUTION**

All Clubs, of which the object or one of the objects, is the playing and/or promotion of Badminton and competing in the South Foreland Badminton Association area shall be eligible for membership subject to the approval of the Committee. The Association Constitution and League Rules shall not contravene those of KBL.

4. **ADMINISTRATION**

a) The Management of the Association shall be vested in the Committee consisting of the Officers of Chairman, Honorary Secretary, Honorary Treasurer and Honorary Match Secretary; it shall not be permissible for one individual to occupy more than one of these positions. The Committee shall also contain up to six Ordinary Members representing affiliated Clubs; all of whom shall be a member of an affiliated Association Club, with no more than two members of the Committee from the same Club. The Officers and Ordinary Members can be proposed in writing to the Hon. Secretary, by an affiliated Club, or nominated at the Annual General Meeting.

b) A President, and Vice-President, may be nominated by the Committee, and elected at an Annual General Meeting. Such election should be reserved for those who have been associated with the Association within the area over a long period and be eligible for Honorary Life Membership of the Association.

c) An Officer or Ordinary Members can be nominated by the Committee to represent the Association at Regional Meetings. The Chairman shall attend and vote on behalf of the South Foreland League at the Kent Badminton Limited Annual General Meeting.

d) When there are more candidates than vacancies, the election shall be by ballot. All elections shall be annually, and elected persons shall assume office at the conclusion of the Annual General Meeting at which they are elected.

e) The Committee shall have the power to fill vacancies at its discretion during the year.

1. The Chairman and Honorary Secretary shall arrange dates for Committee Meetings. Four shall form a quorum, and the chairman shall be entitled to a casting vote in addition to his ordinary vote.
2. In accordance with the KBL Rules, the Association will send to the Honorary Secretary the names of the Association's appointed Clubs and names and addresses of Officers not later than 31st October in each year.

5. **FINANCE**

1. The financial year of the Association shall close on the 30th April in each year.
2. Affiliation and league team entry fees shall be fixed at the annual General Meeting.
3. Entry fees for Tournaments and Competitions shall be fixed by the committee.
4. All affiliation and league team entry fees must be paid before commencement of the League Matches, otherwise a Club can be excluded from the event.
5. In the event of the Association ceasing to operate, an EGM shall be called to determine the distribution of the Association’s assets.

6. ANNUAL GENERAL AND EXTRAORDINARY MEETINGS

a) An Annual General Meeting shall be held not later than the 30th June in each year.

b) Representation of at least 4 Clubs shall form a quorum at such meetings. Representatives can be Officers and Ordinary Members.

c) Voting shall be one vote per Club and the Chairman shall have a casting vote in addition to his ordinary vote.

d) Offices and elected Committee members who are representing their Club at a General meeting shall forgo their personal vote, and vote on behalf of their Club.

e) Items for inclusion on the Agenda of the Annual General Meeting to be forwarded by Clubs to reach the Hon. Secretary not later than twenty eight (28) days before the Annual General Meeting, but items put forward under “Any Other Business” will be accepted.

f) An Extraordinary General Meeting may be called at any time by the Committee and shall be convened by the Chairman and Honorary Secretary upon the requisition, in writing, by any three (3) members of the Committee, or by four (4) affiliated Clubs.

g) Requests for an Extraordinary General Meeting shall expressly state the object of the proposed meeting. The Honorary Secretary shall give each Club and all Officers and Committee at least seven (7) days’ notice of such meetings, specifying the purpose for which it is called. No business, other than that specified, shall be transacted at such meetings.

7. ALTERATION TO CONSTITUTION

The Constitution of the Association may be altered only at a General Meeting, and the proposed alteration shall be fully specified in the notice convening the meeting. No alteration of the Constitution shall be adopted unless two thirds of the votes cast shall be in favour of such alteration. League Rules may be amended at the discretion of the Committee with all clubs being given a minimum of 7 days notice before any new rule comes into force.